

CSIET GUIDELINES

Educational Perspective

- ☒ Programs should be designed to fulfill educational purposes related to the exchange
- ☒ Clearly established goals and objectives to fulfill educational objectives of program

Financial Responsibility

Promotion

- ☒ Professionally, ethically and accurately portray the purposes, activities and sponsorship of the program
- ☒ NO public recruitment of host families

Selection and Orientation

- ☒ Appropriate criteria
- ☒ Program rules and guidelines provided after selection.
- ☒ Orientation is provided before departure and upon arrival covering rules and guidelines, behavior, safety, personal educational goals, cultural shock, communication plan, etc.

Placement

- ☒ Selection of host family based on established criteria.
- ☒ In-home interviews
- ☒ Matches made based on similarities and educational goals and intent.
- ☒ Orientation for host family to include: family life, customs and mores of participant=s country; medical insurance information and how to handle; potential problems and how to handle; and how to prepare for hosting (family rules, plans, housing arrangements, participation in 4-H events and activities, their family)

Operation

- ☒ Adequate care and supervision for the program.
- ☒ Notification of host family regarding travel itineraries, plans for participant other than in host family - i.e. Camp, conferences, meetings, etc.
- ☒ Appropriate support services to assist with medical care, host family changes, counseling, language problems and emergencies.
- ☒ Provide participant=s with all host family information, program information, contact person at local and state level, and other relevant emergency information.
- ☒ Educational plan on 4-H youth development in the state especially for those in-bound delegates from newly emerging democracies.
- ☒ Post-exchange evaluation will be provided for all delegates and host families to complete the experiential learning cycle.
- ☒ Emergency procedures will be developed and communicated with appropriate persons.
- ☒ Mechanism to respond to issues and concerns of host families and participants.

Insurance

- ☒ Health and Accident insurance provided for all participants.
- ☒ Information on insurance coverage will be made available for all participants, host families and staff working with the program.